

# 大一英文測驗請假單

## Freshman English Test Absence Form

申請日期 Application Date : \_\_\_\_\_

|                                   |                                                                                                                                                                               |                    |  |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--|
| 姓名<br>Name                        |                                                                                                                                                                               | 學號<br>Student ID   |  |
| 系級<br>Department                  |                                                                                                                                                                               | 手機<br>Phone number |  |
| 電子信箱<br>E-mail                    |                                                                                                                                                                               |                    |  |
| 選課號碼<br>Course Number             | 09 _____                                                                                                                                                                      |                    |  |
| 請假日期<br>Date of Absence           | 115 年 10 月 ____ 日 (    ) 第 ____ 節<br>Oct. ____ <sup>th</sup> , 2026 (    ) class ____                                                                                         |                    |  |
| 請假假別<br>Reason for Absence        | <input type="checkbox"/> 病假 sick leave <input type="checkbox"/> 事假 personal leave<br><input type="checkbox"/> 公假 official leave <input type="checkbox"/> 喪假 bereavement leave |                    |  |
| 事由<br>Brief Description           |                                                                                                                                                                               |                    |  |
| 授課教師簽章<br>Signature of Instructor |                                                                                                                                                                               | 學生簽章<br>Signature  |  |

\*請授課教師簽名後，連同本申請單及證明文件送至語言中心辦理補考申請手續。

Your Instructor has to sign before you hand in this form to Language Center with the certification for leave of absence to register for the make-up exam.

— — — — — 回 條 Receipt — — — — —

補考日期：115 年 10 月 16 日 (五) 18:00-20:00

Date of make-up exam : Oct. 16<sup>th</sup>, 2026 (Fri.) 18:00-20:00

\*請於補考當天攜帶學生證至語言中心 5 樓 504 室報到，若當天缺席，大一英文測驗將不予計分。

Please bring your student ID and go to Language Center 5<sup>th</sup> floor Room 504 on the date stated above. If you are absent for the make-up exam, then your Freshman English test will not be scored.